

Weed Recreation & Parks District

BOARD OF DIRECTORS - REGULAR MEETING MINUTES

August 20, 2026

WEED COMMUNITY CENTER

- 1) **CALL TO ORDER:** The Regular Meeting of the Board of the Weed Recreation and Parks District was called to order at 3.30 p.m.
 - a. Roll Call was as follows:
 - i. Present: Paula Rossetto, Chester Hopkins, Martin Nicholas, Alan Shoemaker, Sue Tavalero.
 - ii. Absent: None
- 2) **APPROVAL OF MINUTES:** It was moved and seconded (Tavalero/Nicholas) to approve the minutes from the Special Board Meeting on July 1, 2026 as corrected, and the Regular Board Meeting held on July 16, 2026. The motion carried with the following note: 5 ayes, 0 noes, 0 absent
- 3) **PUBLIC COMMENT:** There were no public comments.

It was moved and seconded (Rossetto/Tavalero) to move Item 5.a. prior to Item 4 – Discussion. The motion carried with the following note: 5 ayes, 0 noes, 0 absent.

5) NEW BUSINESS – ACTION ITEMS

- a. **Melton Design Group, Inc. (MDG, Inc.) Presentation and Consideration of Landscape Design and Masterplan Agreement:** Following a presentation by Conner Melton and Greg Melton of MDG, Inc regarding the services their firm could provide for both the renovation of Charlie Byrd Park and as well as general master plan for the District (which would include all other parks/fields and the Community Center), it was moved and seconded (Nicholas/Tavalero) to approve \$118,000 for the Landscape Design Agreement to be paid from the Mill Fire Recovery Funds. The motion carried with the following note: 5 ayes, 0 noes, 0 absent. The Board did not approve the Masterplan Agreement.

4) Discussion Items:

- a. **New Discussion Items:** There were no new discussion Items.
- b. **Continued Discussion Items:**

- i. **2026-2027: Updated Budget Report** – Income and expenditures from July 1, 2026 through July 31, 2026 were reviewed. Income is currently at 3.31% of budgeted income; wages, payroll taxes and worker's compensation are at 11.5%% of the amount budgeted, and expenses are at 16.23% of budget expenses.

5) NEW BUSINESS – ACTION ITEMS

- b. **Community Service Grant Agreement for Measure O Tax Allocation Between the City of Weed Recreation & Parks District:** It was moved and seconded (Nicholas/Tavalero) to approve the Community Service Grant Agreement for Measure O Tax Allocation between the City of Weed and the WRPD in the amount of \$50,831 for the purposes of providing senior fitness classes and transportation services for seniors. The motion carried with the following note: 5 ayes, 0 noes, 0 absent.
- c. **Disbursements:** It was moved and seconded (Shoemaker/Nicholas) to approve disbursements for July 2026. The motion carried with the following note: 5 ayes, 0 noes, 0 absent.

6) STAFF REPORTS/CURRENT PROJECTS/RECOMMENDATIONS:

a. Nancy Miller reported the following:

- i. The last day for open swim at the Weed Community Pool (WCP) at Bel Air Park is Friday August 21st. There are 3 more pool party reservations for this season. The WCP has had a busy season, with two sessions of swim lessons, day and night public swim, aqua aerobics and two swim teams practicing.
- ii. Bel Air Park: Bocce Ball will end next week on Tuesday the 25th. Horseshoes will go until November.

b. John Chandler reported the following:

- i. A large irrigation leak was identified behind the grandstands at Son's Field. It required renting an excavator because it was too big to dig by hand.
- ii. All Parks- In the process of changing out sprinkler nozzles to smaller ones so they use less water. Purchased a new walk behind mower for hard-to-reach areas.
- iii. Charlie Byrd- The Weed Fire Department came to supervise while John mowed a dry area of the weeds between the Community Center and Charlie Byrd Park for fire safety. John and the parks

maintenance crew have been using the flail mower attachment on the tractor for that work.

- 7) **BOARD MEMBER REPORTS:** There were no Board Member reports
- 8) **CLOSED SESSION:** There were no items to consider in closed session.
 - a. **Public Employee Performance Evaluation**-Ongoing Review of Goals and Objectives (pursuant to Gov Code Section 54957) District Administrator.
 - b. **Reconvene in Open Session** – N/A
 - c. **Action from Closed Session** – There was no action taken.
- 9) **NEXT BOARD MEETING DATES:** Board President Paula Rossetto announced the next two board Meeting Dates.
 - a. October 15th, 2026 @ 3:30p.m
 - b. November 19th, 2026 @ 3:30p.m
- 10) **ADJOURN MEETING:** At 5:32 p.m. it was moved and seconded (Hopkins/Shoemaker) to adjourn the meeting. The motion carried with the following vote: 5 ayes, 0 noes, 0 absent.